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Planners | Surveyors | Biologists | Engineers

\$1200.00

March 31, 2026  
P26515-118

Township of Baldwin  
Attn: Holly Zahorodny - Clerk  
11 Spooner St  
McKerrow, ON P0P 1M0

Sent via email to: admin@baldwin.ca

**Re: Estimate for a Concept Sketch Showing Potential Lot Dimensions  
for the Creation of a New Crown Lands Subdivision at the Corner of  
Maple Ridge Road & Sunrise Shores Road**

Thank you for the opportunity to provide a quotation to complete Concept Sketches of the above-described area.

The scope of work you have requested is as follows:

- Prepare two Concept sketches in accordance with instructions provided by the Crown.
  - One Sketch showing 3 acre lots.
  - One Sketch showing 5 acre lots.
- Preparation of a Survey Report noting the survey method and findings on site.
- Ontario Land Surveyor review of all field and office components undertaken throughout the project.

The deliverables will consist of a digital copy in PDF format of the Concept Sketches and Report along with paper copies of both.

### Timing

The project will progress in three phases:

1. Office Research
2. Office Calculations, Checking, Sketch Preparation and Reporting

We anticipate commencing within 6-8 weeks of receiving your instruction to proceed

### Cost

The total cost to complete the requested scope of work will be \$1,500.00 + HST (\$1,695.00). This quote is valid for sixty (60) days.

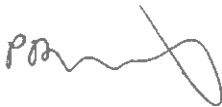
This estimate is for **one copy of each sketch and report**. If additional edits or changes are requested, they will be billed on a Time and Materials basis at the following rates:

Personnel / Unit	Rate
CAD Operator	\$120.00 / hour
Project Manager	\$200.00 / hour
Administration	\$80.00 / hour
Disbursements	Cost + 10% / each

All prices are quoted in Canadian Dollars and exclude tax and are valid for 60 days.

No fieldwork is to be completed at this time and if any is required a new quote will be prepared at that time.

Kindest regards,



**Patrick Ramsay, OLS, CLS**  
Project Surveyor

## Standard Terms & Conditions

### Changes in Project Circumstances or Requirements

This quotation is based on our understanding of the circumstances and requirements of your project. Should either of these change, our Project Manager will be in contact as soon as possible to discuss what impact that may have on project scope, timeline or budget.

### Site Attendance

Clients will provide TULLOCH with authority for site access. Where site access has been arranged but cannot occur, staff deployment will be charged as additional fees at TULLOCH standard rates. Unless we specifically request it, we respectfully ask that clients not be present on site with our crew as they complete their work. Client presence can have a negative impact on crew efficiency and may lead to health and safety hazards we have not planned for.

### Changes to Scope

Our field staff are not authorized to make any changes to the scope of services while on-site. If additional services are required, please contact our project coordinator, who will update the terms of the agreement.

### Invoicing

Ongoing work will be invoiced each month. Payment terms are net 30 days. Overdue amounts are subject to 1.5% interest per month. The client acknowledges and agrees that TULLOCH may hold back issuance of final reports, plans and certification of completion letters until payment has been received.

### Review of Drafts

The client agrees to review and respond to draft deliverables within 30 calendar days of receipt. Any delay in review of draft deliverables may require changes to the schedule and/or fees including instances in which rework is required due to delay.

### Limitation of Liability

Any and all claims the client may have or claims any other party might have through the client in respect of services provided, whether in contract or in tort, will be limited to claims brought within 1 year of the date of delivery, termination, or suspension of services. Any and all claims similarly will be limited to the lesser amount of: either TULLOCH's total fees for services rendered for the project, or \$50,000.

The Client expressly agrees that TULLOCH employees, principals and officers shall have no personal liability to the Client in respect of a claim and that the Client will bring no proceedings in any court of law against TULLOCH employees, principals, or officers in their personal capacity.

### Deliverables

Unless otherwise agreed, all plans, drawings, reports, surveys, data files or other materials prepared by TULLOCH in respect of the services provided are the property of TULLOCH. TULLOCH reserves copyright in all such deliverables and, upon receipt of payment in full for services, grants the client a non-exclusive right to use the deliverables relating to the services provided for the project, during the life of the project and solely for the project.

### External Reviews

TULLOCH recognizes the importance of meeting the timelines specified in this agreement. In some cases, external factors may delay the project schedule, such as municipal, registry office or stakeholder reviews. TULLOCH is not responsible for delays that are beyond our reasonable control.

### Termination

Either the Client or TULLOCH may terminate the Agreement without cause upon 30 calendar days' written notice. On termination caused by either party, the Client will pay to TULLOCH any and all fees for services performed to the termination date.

